VENDING SHOW



THE VENDING EXHIBITION

From 21 to 23 June 2023
PARIS EXPO
Porte de Versailles - Pav 3.2

EXHIBITOR
REGISTRATION
FORM
2023



MANUA
DRINKS
SERVICES
TECHNIC

ENDING PARIS **FRANCE FOOD** LOGISTIC FRESH VENDING **TECHNOLOG' FOO**

YOUR REGISTRATION FORM

- I. Profile of your company
- II. Registration fee
- III. Exhibition space
- IV. "Co-exhibitor" form
- V. Represented company or brand form

ALL VENDING PROFESSIONS REPRESENTED

Drinks
Vending machines Hygiene
and cleaning products
Services, advice, bank
Transport and logistics

Hot drink dispensers
Water fountains
Food products
Storage and manteinance

Single use

Components and accessories

Machine casing
Non food products

Technologies

I. PROFILE OF YOUR COMPANY

CONTACT DETAILS OF THE EXHIBITING COMPANY

Company name			
Sign - NAME UNDER WHICH YOU	U WISH TO APPEAR		
(Site internet, Catalogue)			
	Town/City		
	Mobile		
Website			
Social network account : •		•	
•	•		
Intracommunity VAT number	er (mandatory)		
CONTACTS			
EXHIBITION MANAGER			
	Name		
	Mobile		
(this person alone will receive all co	orrespondence concerning the organisation of th	ne exhibition, as well as the access codes to the	exhibitor area)
CEO / DG / MANAGER			
Surname	Name		
E-mail		Tel	
SALES MANAGER			
Surname	Name		
E-mail		Tel	
MARKETING MANAGER			
	Name		





BILLING ADDRESS - If different	from above	
Intracommunity VAT number (mandato	ory)	
		Country
Affidavit required outside the EU (docu	ment to be sent later)	
BILL CONTACT		
		Tel
E-mail address to receive eBill:		
	. Your invoices will be sent to you by e-mail a	nd will be archived and available for consultation in your
WHAT ARE YOUR PARTICIPATION	ON OR IECTIVES?	
Identifying your issues will allow us to de	efine together the most appropriate t	rools for the success of your participation.
Please rank the following objectives in o	rder of priority from 1 to 5 (1 being th	e most important):
LAUNCHING innovations, new pro	oducts or services	
STRENGTHEN your company's in	nage	
RETAINING and CONSOLIDATE y		
FINDING and MEETING new cont		
Other participation objectives, ple	ease specify	
WHAT KIND OF VISITORS DO Y Please rank the following targets in ord Government and local authorities Works committee Product or service company Manufacturers and distributors Vending machine manager	er of priority from 1 to 3 (1 being the Hotel and caterin Other distribution Other, please spe	g n channels cify:
PRODUCTS CATEGORY		
WATER FOUNTAINS	PARTNERS	MATERIALS FOR DISTRIBUTORS
Accessories	Associations	Accessories
Fountain	Press	Compactors
LOGISTICS	Unions	Hygiene & cleaning
Storage and manteinance	FOOD PRODUCTS	Single use Services component
Vehicles	Drinks	Covering and decoration
verticles	Food products	covering and decoration
MACHINES	1 dod products	SERVICES
Non-food vending machines	NON-FOOD PRODUCTS	Finance, banking and insurance
Snacks and Beverages	Non-food products	
vending machines		TECHNOLOGY
OCS / Office Coffee Service		IT (Software, mobile application)
		Payment system
		Security system





II. REGISTRATION FEE

COMPULSORY EXHIBITOR PACKAGE = 700 € ex-VAT

The fee include:

- **Insurance** (Cit. Art. 18 to 20 of the General Regulations of the exhibition)
- 1 parking space
- Registration in the official catalogue
- Your company profile online on vendingshow.eu/en
- Presentation of your products on vendingshow.eu/en
- Highlighting your innovations

- Electronic invitations
- Exhibitor name badges
- Communication kit to announce your presence (banner + electronic signature with stand number)
- Your press kits are available in the press lounge
- Your press release on vendingshow.eu/en

CO-EXHIBITOR PACKAGE = 350 € ex-VAT x co-exhibitor

Any other company physically present on your space must fill in the **CO-EXHIBITOR FORM** to be returned to us separately. Each co-exhibitor pack gives access to an online exhibitor space

The fees include:

- **Insurance** (Cit. Art. 18 to 20 of the General Regulations of the exhibition)
- Registration in the official catalogue
- Your company profile online on vendingshow.eu/en
- Presentation of your products on vendingshow.eu/en
- Highlighting your innovations
- · Electronic invitations

- Co-exhibitor name badges
- Communication kit to announce your presence (banner + electronic signature with stand number)
- Your press kit are available in the press lounge
- Your press release on vendingshow.eu/en

COMPANY OR BRAND REPRESENTED FEE = 180 € ex-VAT x company

Any other company not physically present on your space and with whom you have a distribution contract must complete the **COMPANY OR BRAND REPRESENTED FORM** to be returned to us separately.

III. EXHIBITION SPACE

Your exhibition space is a real business lever and visibility.

Optimise your participation by choosing the layout suited to your objectives from our new turnkey offers.

The advantages: • An all-inclusive service with an excellent quality/price ratio.

- Personalized attention and support from a dedicated team.
- Our technical and logistical expertise at your service.

A stand at a leading trade fair is the most powerful, flexible and cost-effective marketing and sales tool available. We invite you to choose wisely the type of layout you prefer to meet your participation objectives.

RATES 2023

The first step in participating in the trade fair is to **determine how much space and how many openings** you would like. Take advantage of the maximum flow with open fronts: they allow you to have a stand that is open to several aisles. Having several angles multiplies the number of passages around your stand and will increase the interest of visitors to stop at your stand. The second step is to determine the type of stand layout.

STA	ND 9M ² MINIMUM	RATES ex-VAT M ²
	1 open side	298 € m ² = €
BARE SPACE*	2 open side (1 corner)	315 € m ² = €
m²	3 open side (2 corners)	332 € m ² = €
Desired area	4 open side (4 corners)	

^{*} Includes floor space only. Partitions and electricity not included.

Electrical box to be ordered directly from VIPARIS when the exhibitor space opens.





DETAILS OF THE LOCATION AND CONFIGURATION OF THE SPACE

Please note that your wishes will be considered subject to availability and are not guaranteed.

The location wishes expressed by the exhibitor do not constitute a reason for cancellation under any circumstances. The conditions are defined in Article 10 of the General Regulations of the Exhibition. The surface area, measurements and open sides requested are not guaranteed and may vary according to the availability of space. Invoicing will be based on the surface area and the number of open sides placed (upon receipt of your voucher for approval of the location).

* TOTAL BARE SPACE = $m^2 x$

*MANDATORY FOR ALL EXHIBITORS

DESIGN OF YOUR EXHIBITION SPACE

☐ ESSENTIAL STAND 47 € ex-VAT / m2 in addition to the bare space



Services and facilities included in the offer

- Modular structure in white melamine panels H 2.40m
- Lockable door unit
- Choice of 3 carpet colors
- 3 led spotlights
- 1 block of 3 220V electrical outlets
- Company name on panel L 60cm x H 20cm

Compulsory electricity meter : 549€ ex-VAT (3 kw)

☐ STAND EASY

132 € ex-VAT / m² in addition to the bare space



Services and facilities included in the offer

- Wooden partition structure covered in white brushed cotton H 2.50m
- Lockable door unit
- Choice of 3 carpet colors
- 3 led spotlights
- 1 block of 3 220V electrical outlets
- Company name on panel L 50cm x H 250cm

Compulsory electricity meter: 549€ ex-VAT (3 kw)

ADDITIONAL OPTIONS (Optional)

FURNITURE KIT A (WHITE) OR B (BLACK) 375 € ex-VAT

- 1 table and 3 chairs
- 1 reception desk
- 1 tall stool
- 1 documents display rack
- 1 waste basket

FURNITURE KIT C (WHITE) OR D (BLACK) 166 € ex-VAT

- 1 table and 3 chairs
- 1 waste basket

FURNITURE KIT E (WHITE) OR F (BLACK) 151 € ex-VAT

- 1 reception desk
- 1 tall stool
- 1 waste basket



*TOTAL LAYOUT = 549 € + ($m^2 x$ €) + KIT = € ex-VAT

* MANDATORY FOR SURFACE AREA ≤ 18m²





TOTAL OF YOUR ORDER

TOTAL AMOUNT:	1 EVIDETAD	APPLICATION FEE
ΙΟΙΔΙ ΔΙΜΙΟΙΙΝΙΙ.	IEXHIBITOR	

2 TOTAL BARE SPACE 3 TOTAL LAYOUT

700	€ ex-VAT+
	€ ex-VAT +
	for MAT =

* VAT payable by the recipient of the service. VAT not applicable to foreign taxable companies with a compulsory intra-EU VAT number for EU members. - Art 44 and 196 of the amended Directive 2006/112/EC.

For exhibitors outside the EU - in order to be able to invoice the services ordered exempt from French VAT. It is imperative to provide us with the certificate (AFFIDAVIT) as well as an official document proving the VAT liability of the company receiving the service.

TOTAL VAT 20%*	€ € ex-VAT +		
TOTAL =	€ all taxes included		

PAYMENT CONDITIONS

FORM to be returned to info@vendingshow.eu. Applications for participation must be accompanied by the first instalment and the instalments due on the day your application is sent, in accordance with the schedule below.

Your payment schedule:

- 50% on order
- The balance on receipt of the invoice

By bank transfer to the VSA account, which must be marked "Payment without charges to the recipient". Please send us a copy of the receipt of your bank transfer..

Bank Cod	le Branch Code	Account number	RIB key	Reason	Bank domiciliation	SWIFT code	
30066	10791	00020162201	71	VENDING SHOW 2023	CIC - Crédit Industriel et Commercial 30 Avenue de la République 92130 Issy les Moulineaux	CMCIFRPP	
	Intracommunity VAT FR 33790045801 – IBAN code FR 76 3006 6107 9100 0201 6220 171						

I, the undersigned, hereby declare that I am familiar with the General Regulation of the VENDING SHOW, the only applicable conditions, which I have a copy of and I accept all its clauses without reservation or restriction. Any modification or reservation made in any way whatsoever to the application form will be considered null and void.

I, the undersigned, declare that I am familiar with the insurance policy taken out by the organiser and declare that I and my insurers waive any recourse against the companies owning and managing the premises in which the Exhibition is held, their insurers, NAVSA, VSA, its insurers, any exhibitor and against any other party acting on behalf of the above-mentioned persons, for any damage. You may receive commercial offers from NAVSA, VSA and their partners for your professional activity. If you do not wish to receive such offers, send an email to **info@vendingshow.eu**

Surname and name of signatory	Stamp of the exhibiting company and signature (Mandatory):
Date	
A	





IV. CO-EXHIBITOR FORM

CO-EXHIBITOR COMPANY DETAILS

CO-EXHIBITOR: 350 € ex-VAT

To be completed for each co-exhibitor sharing their space with an exhibitor.

You have the possibility of sharing your space with other companies called co-exhibitors, which you must declare to the organiser. These co-exhibiting companies do not necessarily have any legal or commercial link with your company. They are physically present on your space. Only the co-exhibiting companies that appear on this form and for which the co-exhibitor fee has been paid will be able to be present at Vending Show. Otherwise, the organiser reserves the right to refuse these co-exhibitors any possibility of exhibiting.

Company nar	ne					
Address						
Postal code .		Town/C	ity		Country	
Tel			E-n	nail		
Contact Surn	ame			Name		
E-mail						
Tel				Star	np of the co-exhibiting company	(Mandatory):
Mobile						
Declares to b	e hosted by th	e exhibiting cor	npany			
	erved its spac	e at the VENDIN	NG SHOW	/		
BILLING ADD	ORESS - If diffe	erent from abov	'e			
Company nar	ne					
Intracommun	ity VAT numbe	er (mandatory)		Address		
Postal code		Town/0	City		Country	
Bill contact S	Surname			Name		
E-mail					Tel	
You will no longe	s to receive eB er receive paper in a. The eBill is you	voices by post. You	r invoices w	/ill be sent to you by e-mail ar	d will be archived and available fo	or consultation in your
INDICATE YO	UR COMPANY	y's Business (to be fille	ed in by the co-exhibiting	g company)	
Vending r	machines		Food	/beverages	Tech	nnologies
Materials	for distributor	S	Equip	oment	Serv	rices
Other: Ple	ease specify					
CO-EXHIBITO	OR PACKAGE :	= 350 € x		co-exhibitor =	€ ex-VAT	
By bank transfer	to the VSA accou	% at the time of int, which must be rot of your bank tran	narked "Pay	yment without costs for the b	eneficiary".	
Bank Code	Branch Code	Account Number	RIB key	Reason	Bank domiciliation	SWIFT code

		Number	, , , ,			
30066	10791	00020162201	71	VENDING SHOW 2023	CIC - Crédit Industriel et Commercial 30 Avenue de la République 92130 Issy les Moulineaux	CMCIFRPP
Intracommunity VAT FR 33790045801 - IBAN Code FR 76 3006 6107 9100 0201 6220 171						







I, the undersigned, hereby declare that I am familiar with the General Regulation of the VENDING SHOW, the only applicable conditions, which I have a copy of and I accept all its clauses without reservation or restriction. Any modification or reservation made in any way whatsoever to the application for participation will be considered null and void.

I, the undersigned, declare that I am aware of the insurance policy taken out by the organiser and declare that I and my insurers waive any recourse against the companies owning and managing the premises in which the Exhibition is held, their insurers, NAVSA, VSA, its insurers, any exhibitor and against any other party acting on behalf of the above-mentioned persons, for any damage. You may receive commercial offers from NAVSA, VSA and their partners for your professional activity. If you do not wish to receive such offers, send an email to info@vendingshow.eu

Surname and name of signatory	Stamp of the co-exhibiting company (Mandatory):
Date	
A	





V. REPRESENTED COMPANY OR BRAND FORM

RATE FOR REPRESENTED BRAND: 180 € HT ex-VAT

To be completed for each company or brand represented by an exhibitor.

Represented companies must have legal or commercial ties with your company. They are companies whose products you represent but are not physically present in your space. Only represented companies or brands who have returned this form and whose represented company or brand fees have be paid, can be represented at the show.

		EREPRESENTE				
					Country	
					Country	
					of the exhibiting company and signature (M	
Certifies that	the exhibiting	company				
	ntative at the V	 'ENDING SHOW	V			
INDICATE YO	OUR COMPAN	Y'S BUSINESS	(to be fille	ed in by the represented	company or brand)	
Vending	machines		Food	/ Beverages	Technologies	
	for distributor		Equip		Services	
Other: Pl	ease specify					
REPRESENT	ED COMPANY	RATES = 180 €	E X	company =	€ ex-VAT	
By bank transfer				ment without charges to the	recipient".	
Bank code	Branch code	Account number	RIB Key	Reason	Bank domiciliation	SWIFT Code
					CIC - Crédit Industriel et Commercial	
30066	10791	00020162201	71	VENDING SHOW 2023	30 Avenue de la République 92130	CMCIFRPP
					Issy les Moulineaux	
					006 6107 9100 0201 6220 171	
of and I accept a considered null a I, the undersigne companies ownin acting on behalf	all its clauses withous and void. d, declare that I and and managing to of the above-ment	out reservation or re n aware of the insur the premises in whic ioned persons, for a	estriction. All ance policy th the Exhibi ny damage.	ny modification or reservation taken out by the organiser and tion is held, their insurers, NAV	IG SHOW, the only applicable conditions, when made in any way whatsoever to the applicable declare that I and my insurers waive any recise, VSA, its insurers, any exhibitor and again ffers from NAVSA, VSA and their partners for	ation form will be course against the st any other party
				Stan	np of the exhibiting company and signature	(Mandatory):
Surname and	d name of sign	atory				
Date						
A						







GENERAL VENDING SHOW REGULATIONS

GENERAL PROVISIONS Article 1 - General

The organisational details of the exhibition, in particular the opening and closing dates, the location, the prices and the authorised visitors, are determined by the organiser and may be modified at their initiative.

The organiser may cancel or postpone the exhibition if they find that there are not enough participants. In this case, the exhibitor will receive a refund of the deposit or participation fee. The exhibitor declares to be aware of the possibility of cancellation and assumes all the risks associated with the eventual failure to hold the exhibition, and in particular the sole responsibility for the costs incurred in preparation for the exhibition. In the event that, for reasons of force majeure or the occurrence of an event of an exceptional, unforeseeable or irresistible nature (such as fire, flood, destruction, accident, any other fortuitous event of such a nature as to prevent the event, a local or national strike, a riot, a serious risk to the safety of the event, bad weather, terrorist threat, health risk, at local, national or international level) or for economic reasons, the exhibition cannot take place, applications for admission are cancelled and the sums available, after payment of the expenses incurred, are distributed among the exhibitors, in proportion to the sums paid by

The exhibitor entrusts the organiser with the task of assessing whether the exhibition should be interrupted or evacuated in the event of a threat to public safety and undertakes not to make any subsequent claims against them. The exhibitor undertakes to comply with and ensure compliance with the technical file which will be provided or which can be consulted on the dedicated website/ or the exhibitor extranet of the same site.

The exhibitor is liable to the organiser for failure to comply with the specifications imposed by the owner or lessee of the premises made available to the exhibition organiser.

The organiser shall not be held responsible for the application of the provisions of these General Regulations.

Article 2 - Conditions of participation

2.1. The organiser determines the categories of exhibitors and establishes the nomenclature of the products and/or services presented.

An exhibitor may only present products or services of their own manufacture or design or of which they are an agent or dealer; in the latter case, they shall attach to their application for participation the list of brands whose products or services they propose to promote. The organiser may, after examination, exclude pro- ducts and/or services which they consider not to be relevant to the purpose of the exhibition or admit those which are not included in the nomenclature but are of interest to the exhibition. Sales involving immediate delivery to the buyer on the spot are not permitted.

In application of the provisions relating to commercial events, an exhibitor may neither present products that do not comply with French regulations, except for products intended for foreign markets, nor carry out any deceptive or unfair advertising. The offer presented by the exhibitors must be in accordance with public order and the laws in force. In this respect, exhibitors are strictly forbidden to display illegal products or products from illegal activities. It is also forbidden for any person not authorised by law to offer services or products relating to regulated activities. Exhibitors who violate these provisions may be subject to prosecution without prejudice to the measures that may be taken by the organiser to put an end to this violation. Exhibitors assume full responsibility for their products and their actions vis-à-vis third parties, and the organiser cannot be held liable in any way.

In the event of a claim by a third party against the organiser for an act or product of an exhibitor, the exhibitor concerned shall indemnify the organiser for all costs reasonably incurred by the organiser in their defence and any fines they may incur.

2.2. Custody of materials - burden of risk

The exhibitor remains the sole custodian and responsible for the goods exhibited and, more generally, for all of its equipment, throughout the exhibition (7 days a week, 24 hours a day), including assembly, disassembly, handling, movement and transport, and the organiser cannot be held liable in any way for these elements. The exhibitor also expressly accepts it shall bear sole responsibility for all risks to which the goods and materials referred to above may be exposed. In compliance with the safety regulations, they are required to take all measures necessary to protect them, these measures not being in any way the responsibility of the organiser. In particular, it is up to the exhibitor to decide on the methods of guarding these goods and materials (such as safes, placing them in display cases, assigning security guards to the stand, etc.). All of this, as necessary, by expressly waiving any legal provision to the contrary.

Article 3 - Application for participation

Any person wishing to exhibit must submit an application form duly completed and accompanied by the documents and deposits requested. Unless the organiser refuses the requested participation, the submission of this application form constitutes a firm and irrevocable commitment to pay the full price of the organisational service and related costs. When the application for participation is submitted online, the exhibitor must ensure that the login and password (or, if applicable, the encrypted URL) sent by the organiser are used by a representative of the exhibitor duly authorised to commit the exhibitor. These identifiers and passwords (or, where applicable, the encrypted URL) are strictly personal to the exhibitor and may not be shared with third parties. The exhibitor must ensure that they are kept confidential and secret. Any submission of an application for participation made by means of this identifier and password (or encrypted URL) is deemed to have been made by a duly authorised representative of the exhibitor. By express agreement between the Parties, it is hereby agreed that the use by the exhibitor of this identifier and password (or encrypted URL) for the online submission of an application to participate is equivalent to the exhibitor's signature within the meaning of the provisions of Article 1316-4 of the Civil Code and therefore acceptance of the provisions of the said application to participate, which includes the provisions of these general regulations.

By express agreement between the parties, it is considered that this signature is irrevocably presumed to be reliable.

Article 4 - Admission control

The organiser is not obliged to give reasons for its decisions on applications. If participation is refused, the sums paid by the person who has applied to participate shall be reimbursed, with the exception of the administrative fees, which shall be retained by the organiser. The same applies to the person who has submitted an application to participate and who is on the waiting list, if an exhibition space cannot be allocated to them due to a lack of available space at the opening of the exhibition.

Acceptance of participation is confirmed by an unequivocal reply from the organiser to the exhibitor. This reply may consist of an invoice sent to the exhibitor. However, confirmation is never the automatic reply email sent to the exhibitor following an online registration.

Despite its acceptance and even after the allocation of exhibition space, an application for participation from an exhibitor whose business is managed. for whatever reason, by or with the assistance of a judicial representative, may lead the organiser to use the power reserved to it not to maintain the exhibitor's participation. This applies, in particular, to any not maintaining the exhibitor's participation. This applies in particular to any application from a company that appears to be in a state of suspension of payments between the date of application for participation and the opening date of the exhibition.

However, the organiser may freely decide to maintain its participation as long as the company is legally entitled to continue operating.

Article 5 - Layout of the exhibition space

Within the framework of the organisational service it has acquired, an exhibitor may not transfer, sublet or share, whether in return for payment or free of charge, all or part of the space or services at his disposal within the exhibition area, unless they have the prior written authorisation of the organiser

Nevertheless, several exhibitors may be authorised to make a joint application, provided that each of them has obtained prior approval from the organiser and has signed an application for joint participation.

Article 6 - Withdrawal

In the event of withdrawal or non-occupation of the exhibition space for any reason whatsoever, as well as in the event of cancellation of the exhibition space equipment and of the various options, the sums paid and/or due in part or in full for the organisational services and ancillary costs shall be forfeited to the organiser, even if another exhibitor is to benefit from the exhibition space.

If an exhibitor, for whatever reason, does not occupy his exhibition space 24 hours before the opening of the exhibition, they are considered to have forfeited it.

The organiser may freely dispose of the defaulting exhibitor's exhibition space without the latter being able to claim any reimbursement or compensation and remove any visuals relating to the defaulting exhibitor's







FINANCIAL PARTICIPATION

Article 7 - Price of the organisation service

The price of the organisation service is determined by the organiser and may be revised by the organiser in the event of changes in tax regulations.

Article 8 - Terms of payment

The payment of the organisational service and related costs shall be made at the times and in the manner determined by the organiser.

In the event of late applications, the first payment shall be equal to the amounts already due on the date of the application. The same applies to exhibitors on the waiting list who are given late access to exhibition space.

Article 9 - Default of payment

Failure by an exhibitor to comply with the deadlines and payment terms referred to in the previous article authorises the organiser to apply the provisions of Article 6 "Withdrawal"

Furthermore, any delay in payment shall entail the additional application of late payment penalties at the rate of Eonia plus 5 percentage points, which may not be less than three times the legal interest rate, in accordance with the provisions of Article L441-6 of the French Commercial Code. These late payment penalties are fully entitled by law and calculated on the sum due from the date on which payment should have been made to the date of actual payment. The exhibitor who is in arrears with payment shall be liable, ipso jure, to pay a fixed indemnity for recovery costs of 40 euros. If the recovery costs incurred exceed 40 euros, the organiser may request additional compensation from the exhibitor who is in arrears, with proof of payment.

EXHIBITION SPACES

Article 10 - Allocation

The organiser shall draw up the exhibition plan and allocate the stands freely, taking into account, if possible, the exhibitor's wishes, the nature of the products and/or services they are presenting, the layout of the exhibition space they intend to set up and, if necessary, the registration date of the application to participate.

Owing to its organisational or coordinating role the organiser may be obliged to change the size and layout of the areas requested by the exhibitor. Such a change does not entitle the exhibitor to terminate its participation commitment unilaterally.

The location of the exhibition space allocated to an exhibitor is communicated by means of a layout plan. It is the exhibitor's responsibility to ensure that the layout is correct before setting up the exhibition space.

The organiser shall not be liable for any discrepancy between the dimensions indicated and the actual dimensions of the exhibition space.

The layout plan shows the general breakdown of the blocks surrounding the allocated site.

These indications, valid on the date the layout plan was prepared, are given for information purposes only and are subject to changes that may not have been brought to the attention of the exhibitor.

Any complaint concerning the location defined by the layout must be submitted within eight days of the exhibitor's receipt of the layout plan. After this period, the proposed site is considered accepted by the exhibitor. The organiser cannot reserve a site or guarantee it from one session to the next. Furthermore, participation in previous events does not establish any entitlements for the exhibitor in relation to this prior participation.

Article 11 - Installation and decoration of exhibition areas

The installation of the exhibition areas is designed according to the general layout drawn up by the organiser. The specific decoration of the exhibition areas is carried out by the exhibitors and is their sole responsibility. It must comply with the safety regulations laid down by the public authorities as well as the general layout for decoration and signage drawn up by the organiser.

The organiser shall determine the display procedures, the conditions for the use of all sound, light or audio-visual processes, as well as the conditions under which any promotional operation, entertainment or opinion poll may be organised within the exhibition area.

The organiser shall also determine the conditions under which photography or sound recording is authorised within the exhibition grounds. The organiser may make its authorisation conditional upon the participant signing a transfer of rights in its favour for the promotion of the exhibition.

The organiser reserves the right to remove or modify those installations which would be detrimental to the general appearance of the exhibition or would disturb neighbouring exhibitors or the public, or which would not be in conformity with the layout and model previously submitted for its approval.

The organiser may revoke the authorisation granted in the event of interference with neighbouring exhibitors, with circulation or with the holding of the exhibition. Loud promotion and touting products or services in any way is strictly forbidden.

Leaflets, brochures, catalogues and printed matter relating to the products and brands exhibited may only be distributed by exhibitors on their stands. Their distribution in the event venue and its immediate surroundings is strictly forbidden.

Article 12 - Restoration of original condition

The organiser declines all responsibility for constructions or installations built by exhibitors.

Exhibitors shall take the sites in the condition in which they find them and shall leave them in the same condition. Any damage, in particular to the premises and installations in which the exhibition is held, caused by an exhibitor or by its installations, materials or goods shall be charged to that exhibitor.

CONSTRUCTION DEADLINES

Article 13 - Setting up and dismantling the exhibition space

The organiser shall determine the timetable for setting up and dismantling of the exhibition areas before the opening of the exhibition and for the removal of the goods, as well as the deadlines for tidying up after the exhibition.

The exhibitor guarantees that the installer will arrive in good time before the end of the dismantling period, so that the site can be restored to its original state within the time limit set by the organiser. The organiser may, at the exhibitor's expense and risk, carry out operations that have not been carried out by the exhibitor within the set time limit and without being held responsible for total or partial damage or loss, which the exhibitor accepts without reservation.

If the exhibitor fails to dismantle the stand within the specified period, the organiser is entitled to destroy the stand without being obliged to reimburse the exhibitor for the value of the goods and stand components destroyed. Furthermore, failure by an exhibitor to comply with the deadline for occupying a site entitles the organiser to claim payment of penalties for delays and damages.

Article 14 - Special authorisations

Any installation of machines or equipment that can only be set up or assembled by using the exhibition space of other exhibitors must be authorised by the organiser and must be carried out on the established date.

Article 15 - Goods

Each exhibitor is responsible for the transport and receipt of the goods intended for it. They are obliged to comply with the organiser's instructions concerning the regulation of the entry and exit of goods, particularly with regard to the movement of vehicles and service providers within the exhi-

The products and materials exhibited at the exhibition may not, under any circumstances, be removed during the exhibition.

CLEANING

Article 16 - Cleaning

The cleaning of each stand is carried out under the conditions and within the time frame indicated by the organiser to the exhibitors.

INSURANCE

Article 17 - Civil liability insurance

17.1. Civil liability insurance of the organiser

The organiser shall take out insurance against consequential financial loss deriving from its capacity of organiser.

Exhibitors may ask the organiser to send them an insurance certificate specifying the risks covered, the limits of liability and the period of cover.

17.2. Exhibitor's Civil Liability Insurance

The exhibitor is obliged to take out an insurance policy covering consequential financial loss in its capacity of exhibitor and, in particular, its liability against all third parties, including the companies that own and manage the premises in which the exhibition takes place, throughout the duration of the exhibition (including setting up and dismantling). This insurance must be taken out with a reputable company and cover the exhibitor for sufficient amounts. The exhibitor undertakes to provide the organiser with this policy at the organiser's first request.





Directed by



Article 18 - Exhibitors' casualty insurance

Exhibitors are obliged to be insured by the organiser for risks to the exhibits. The casualty insurance covers accidental loss or damage to property belonging to or in the custody of the exhibitor. The insurance takes effect at the time the goods are deposited on the exhibitor's exhibition space. It ceases as soon as the goods leave the exhibition space at the end of the event.

The following are covered, up to a liability limit of €15,000:

- exhibits, display materials, furniture and any other goods intended to be contained in the exhibition space;
- goods rented or loaned, including the exhibition space or booth provided by the organiser;
- audio-visual equipment and plasma / LCD screens.

By contacting the insurer, the exhibitor may take out optional additional cover (see conditions in the Exhibitor's Guide).

Article 19 - Deductibles and exclusions

A - For the guarantees referred to in paragraph "Casualty insurance for exhibition spaces and exhibits" of article 18, the excess is:

- for theft 500 € per claim and per exhibitor;
- for the breakage of fragile objects, of 250 € per claim and per exhibitor. B -The main exclusions of guarantees are (including but not limited to):
- (a) War, civil war, foreign enemy intervention, revolution, property confiscation, nationalisation, order of any government or local authority, radioactive contamination, sonic boom;
- (b) Theft of property left unattended; damage caused to property left out in bad weather;
- (c) Financial loss, including loss of money and indirect loss;
- (d) Damage resulting from a temperature change caused by an energy supplier.
- (e) Damage resulting from electrical or mechanical failure or malfunction;
- (f) Bodily injury to the insured's employees;
- (g) Theft of goods or merchandise from the exhibition, when these goods or merchandise have been left unattended and the theft occurs during the opening hours for exhibitors;
- (h) Stock shortages;
- (i) Personal belongings, jewellery and works of art, cameras, radios, electronic pocket calculators and all objects belonging to any natural person participating directly or indirectly in the event;
- (j) telephone sets connected to the telecommunication network(s);
- (k) removable software and software packages;
- (I) Theft of audio-visual equipment used for advertising purposes (such as video recorders, cameras, camcorders, laptops), when these goods have not been stored in a locked cabinet and the theft occurs during closing hours for the public and/or exhibitors;
- (m) Theft of cash and securities, cheques and any means of payment;
- (n) Drones and Robots;
- (o) Scratches, chips and scuffs;
- (p) Vehicles and motorised land vehicles in circulation, in operation and/or used as tools. Apart from these cases, and provided that the vehicles and motorised land vehicles are only exhibited, they may be covered by the exhibitors' comprehensive insurance, within the liability limit of €15,000 and subject to strict compliance with the conditions set out below:
- > All vehicles and machines exhibited must be "put out of service" by the exhibitor to prevent them from being started;
- > The vehicles and machines exhibited must, in accordance with the legislation in force, have their fuel tanks emptied or fitted with locked caps (and in this case contain very little fuel);
- > For vehicles and machines exhibited less than 3.5 tonnes and worth more of 70,000 euro: the exhibitor must strictly forbid access to the public;
- > For vehicles and machinery exhibited weighing more than 3.5 tonnes: if the vehicle is accessible to the public (e.g. access to the cab), the exhibitor must be present at all times during the opening hours for exhibitors.

The aforementioned list only mentions the main exclusions and is only an extract from the General and Special Conditions of the insurance policy, which alone take precedence in the settlement of a claim. With the exception of malicious acts by the lessor of the premises in which the exhibition takes place, the exhibitor shall waive any recourse against the lessor and his insurers

- for any material damage caused to the exhibitor and resulting from fire, explosion, electrical damage or water damage for which the lessor is responsible,
- as well as for all consequential and/or non-consecutive immaterial damage, in particular operating losses, suffered by the exhibitor and for which the lessor is liable, regardless of the cause.

The exhibitor irrevocably undertakes to ensure that the insurance policies taken out include an identical waiver of recourse by his insurers. The exhibitor and its insurers also undertake to waive all recourse against Reed Expositions France, its insurers, any exhibitor and against any other party acting on their behalf, for any direct and/or indirect physical, material and/or immaterial damage resulting from fire, explosion or water damage, as well as for any operating loss.

Article 20 - Operation of the guarantee

Any loss must be reported in writing to the organiser and, under penalty of the insured party losing the right to insurance cover, it must be reported to the insurance company using the standard forms made available to the exhibitor. This declaration must be made within twenty-four hours in the event of theft or within five days in other cases, indicating the circumstances of the loss and the approximate amount of the damage.

In the event of theft, the exhibitor must report it to the police authorities in the area where the exhibition is being held. The original of the police report shall be attached to the claim form.

To indemnify the loss, the exhibitor is obliged to provide detailed quantified inventories of the exhibited material and the material of the exhibition area (fittings, decoration, lighting, etc.).

Article 21 - Fluids

As indicated in the technical file, the connections of the exhibition areas to the electricity, telephone, water or compressed air networks are made at the expense of the exhibitors who make the request within the required timeframe and according to the technical possibilities of the exhibition premises. Any request concerning them must be addressed to the distributor designated on the special forms made available to exhibitors.

Article 22 - Customs

It is the responsibility of each exhibitor to complete customs formalities for materials and products coming from abroad. The organiser cannot be held responsible for any difficulties that may arise during these formalities.

Article 23 - Intellectual property

The exhibitor guarantees the organiser that they are the holder or have obtained from the holders of the intellectual property rights on the goods / creations / brands that they exhibit, all the rights and/or authorisations necessary for their presentation at the Exhibition. The organiser accepts no liability in this respect.

The organiser may exclude exhibitors who have been convicted of intellectual property offences, in particular for counterfeiting.

The exhibitor authorises the organiser to reproduce and represent the goods, creations and brands that they exhibit, in the communication tools of the show (Internet, exhibition catalogue, invitation cards, visitor map, promotional video, etc.) as well as, more generally, on all media intended for the promotion of the show (including but not limited to photographs of the show to be published in the traditional press or on the Internet and television programmes produced on/at the show) for the duration of the rights concerned, free of charge and on any territory.

The exhibitor guarantees the organiser that it has obtained all the rights and/ or authorisations necessary for the aforementioned uses from the holders of the intellectual property rights on the goods / creations / brand and others (plan, concepts, services ...) that it exhibits.

Article 24 - Collective management company

The exhibitor shall deal directly with the companies responsible for collecting and distributing rights (SACEM, etc.) if it uses music in any way whatsoever within the exhibition area, the organiser declines all responsibility in this respect. The organiser may, at any time, ask the exhibitor to exhibit the corresponding documents.

Article 25 - Badge reader

Some trade fairs offer the reservation of badge readers and/or smartphones equipped with a badge reader application (hereinafter referred to as "the readers") against payment. These readers are tested by the service provider before being made available to the exhibitor and are deemed to be handed over to the exhibitor in good working order. It is the exhibitor's responsibility to use the badge reader correctly during the exhibition in order to ensure that the data is correctly stored. NAVSA declines all responsibility in the event of incorrect handling of the reader by the exhibitor.







CATALOGUES

Article 26 - Catalogues

The organiser is the sole owner of the publication and sales rights to the exhibitors' catalogue, as well as of the rights relating to the advertising contained in this catalogue. They may grant all or part of these rights.

The elements necessary for drafting and publishing the catalogue, in its paper and electronic form, are filled in by the exhibitors, under their sole responsibility. The organiser cannot be held responsible for any omissions or errors in reproduction, composition or other errors that may occur. The exhibitors authorise the organiser to publish the information provided in electronic and printed form on the exhibition website, in the official exhibitors' catalogue and/or in any other medium relating to the exhibition (visitor guides, wall maps etc.).

The exhibitor guarantees that the names, logos and, more generally, all content provided for publication on the exhibition website or in the official catalogue or other directory (visitor guides, wall maps etc.) do not infringe the intellectual property rights of a third party and are not defamatory, discriminatory, obscene, indecent or of any other unlawful nature.

The exhibitor undertakes to indemnify the organiser and to bear all damages, loss of profits, loss of reputation, claims, costs and expenses suffered or incurred by the organiser as a result of a breach of the above guarantee. The organiser reserves the right to modify, delete or group entries whenever it is deemed necessary, as well as to refuse or modify the texts of paid advertisements which would be of a nature to harm other exhibitors.

ADMISSION CARDS

Article 27 - «Exhibitor pass»

Exhibitor passes" giving access to the exhibition are issued to exhibitors under conditions determined by the organiser.

Unused "exhibitor passes" will not be returned or refunded if the organiser has issued them against payment.

Article 28 - Invitation cards

Invitation cards for visitors who exhibitors wish to invite are issued to exhibitors under conditions determined by the organiser. Any improper request and/or other use of the card contrary to the purpose of the card may result in legal action.

Unused cards will not be returned or refunded if the organiser has issued them against payment.

Only passes, invitation cards and entry tickets issued by the organiser can give access to the exhibition.

GENERAL REGULATIONS FOR TRADE FAIRS ORGANISED BY NAVSA Article 29 - Touting admission tickets

Entrance tickets (tickets, invitations, badges, passes, etc.) may not be resold under penalty of prosecution.

Tickets touting is a criminal offence punishable by arrest. The penalties range from a fine of €3,750 to €15,000 and from six months to one year's imprison-

Ticket touting is the act of offering, putting on sale or exhibiting for sale goods or exercising any other profession in public places without authorisation or regular reporting in violation of the regulatory provisions on the policing of these places (Art. 446-1. of the Penal Code).

Article 30 - Security

The exhibitor is obliged to comply with the security measures imposed by the administrative or judicial authorities, as well as any security measures taken by the organiser, and to allow them to be checked.

Supervision, which is the exclusive responsibility of the exhibitor, is carried out under the control of the organiser; their decisions concerning the application of the safety rules are immediately enforceable.

The organiser reserves the right to prohibit the entry or to expel any person, visitor or exhibitor whose presence or behaviour presents a risk to the safety, tranquillity or image of the exhibition and/or to the integrity of the site.

The exhibitor undertakes to comply with all the limitations of use and health and safety standards in force at the Exhibition Centre and in particular the provisions of the Safety Specifications and the Internal Regulations, a copy of which will be made available by the organiser on site throughout the duration of the exhibition.

APPLICATION OF THE REGULATION - DISPUTES Article 31 - Application of the Regulation

Any infringement of the provisions of these regulations and, where applicable, of the internal regulations issued by the organiser, may lead to the exclusion of the offending exhibitor, even without formal notice, if necessary with the assistance of the police. This applies in particular to non-compliance with the layout, safety regulations, non-occupation of the exhibition space, presentation of products that do not comply with those listed in the application for participation, and direct sales.

The exhibitor must then pay compensation for damages caused to the event. This compensation shall be at least equal to the amount of the participation fee, which shall be retained by the organiser, without prejudice to any additional damages that may be claimed. The exhibitor grants the organiser a right of retention on its exhibited articles and furniture or decorative elements as a pledge

In the event of a contradiction between the provisions of these General Regulations and the purchasing conditions of an exhibitor, it is agreed that the provisions of these General Regulations shall prevail.

Any difficulties of interpretation of these General Regulations in their English version shall be resolved by reference to the meaning of the General Regulations in their French version.

Article 32 - Amendment of the Regulation / Indivisibility

The organiser reserves the right to rule on all cases not provided for in these regulations and to introduce new provisions whenever deemed necessary for the smooth running of the exhibition.

The invalidity, for whatever reason, of any provision of this Regulation, in whole or in part, shall in no way affect the other provisions thereof. In such a case, the Parties undertake to negotiate in good faith the conclusion of a provision having as far as possible an equivalent effect.

Article 33 - Limitation of liability

The liability that the organiser may incur, either as a result of its own actions, or even those of an employee, or as a result of actions by a third party, whatever the cause, is limited, for all damages combined, to the sum of €15,000 (fifteen thousand euros) plus a sum equivalent to the amount of the participation of the exhibitor in question.

The amount of the participation as referred to above is understood to be, definitively, the amount before tax shown on the application form signed by the exhibitor, regardless of any subsequent circumstances, such as the revision that may occur in application of Article 7, or the cancellation of the contract.

If the exhibitor receives compensation under the insurance contract referred to in Article 18, this compensation shall reduce any sum due from the organiser to the exhibitor by the same amount; if a sum has already been paid by the organiser to the exhibitor, this compensation shall be refunded by the exhibitor to the organiser by the same amount.

This clause shall apply even if the third party or the agent for whom the organiser is responsible has committed a gross negligence, wilful or even deliberate wrongdoing.

This clause shall apply even if the contract is terminated.

Article 34 - Disputes - Limitation period

In the event of a dispute or disagreement, whatever the subject matter, the exhibitor undertakes to submit its complaint to the organiser, before any proceedings, by registered letter with acknowledgement of receipt. Any action brought within 15 days following receipt of the said letter will be inadmissible. In accordance with article 2254 of the Civil Code, the parties agree to set at one year (1 year) the limitation period for rights and actions relating to the liability that the organiser may incur either as a result of its own actions, whether it is caused by an agent, or as a result of actions by a third party, whatever the cause. This period shall run from the expiry of the 15-day period provided for in the preceding paragraph.

THE RELATIONSHIP BETWEEN THE EXHIBITOR AND THE ORGANISER IS GO-VERNED ENTIRELY AND EXCLUSIVELY BY FRENCH LAW. IN THE EVENT OF A DISPUTE, THE COMMERCIAL COURT OF PARIS SHALL HAVE SOLE JURI-







GENERAL TERMS AND CONDITIONS OF SALE OF DERIVATIVE PRODUCTS

These conditions apply to the sale of advertising space in the products derived from the VENDING SHOW (official exhibition catalogue, newsletter etc...) as well as on the Website available at http://www.vendingshow.eu. The derived products and the Vending Show website are hereinafter referred to as: "the communication tools".

Any request for advertising insertion in VENDING SHOW's communication tools shall be deemed firm and irrevocable by the advertiser as soon as it is registered by NAVSA.

If this request is made by an agent, it is jointly binding on the agent and the advertiser, in particular for the correct payment of the advertisement. The agent must act under cover of a notification by the advertiser which must specify the scope and duration of its mandate.

In the event of a contradiction between these general terms and conditions of sale and the purchase conditions of an advertiser, it is agreed that these general terms and conditions of sale shall prevail. The advertiser undertakes to supply the necessary documents or templates for the printing and/or online posting of the advertisement by the agreed dates.

Any technical costs will be borne by the advertiser.

The advertiser must comply with NAVSA's requirements set out in its commercial documents concerning the supply of technical elements (e.g. format of advertising banners).

In the event of follow-up on the production of the advertisement by the VENDING SHOW communication services, the advertiser may be given a draft and they must indicate any changes by return. Failure to return any changes within the deadline shall imply tacit acceptance. In the event of non-compliance with the dates for the submission of technical elements, an advertisement containing the advertiser's company name and contact details will be produced at the advertiser's expense.

Deadline for publication: 3 working days from receipt of technical elements. In the event of cancellation of an order for any reason whatsoever, the 50% deposit shall be retained by NAVSA.

NAVSA accepts no responsibility for technical elements that have not been retrieved by advertisers or their agents within three months of the last in-

The registration by NAVSA of a request for an advertisement only grants the advertiser the right to occupy the space reserved for it. The display positioning, forms and procedures of the proposed ads as well as the related rates are detailed in the order form attached hereto. The rates do not include technical costs such as the possible costs of creating and producing the advertisements. No position other than that provided for in the publication rates can be guaranteed, regardless of the specifications made by the advertiser on the advertisement request.

The text and illustrations of an advertisement, in particular trademarks and designations, are published under the sole responsibility of the advertiser. In particular, any reproduction rights for the photographic documents shall be borne by the latter.

The advertiser releases NAVSA, the publisher, the printer or a third party from any civil or criminal liability they may incur as a result of the advertisements they have placed on its behalf.

The advertiser guarantees them against any recourse by a third party relating to the content of these advertisements. The advertiser therefore undertakes to defend NAVSA, the publisher, the printer or any third party at its own expense in the event that the latter should be the subject of an action or claim relating to the content, data, information, messages, etc. of the advertisements and to bear the cost of compensation for any loss suffered.

NAVSA shall not be liable for more than a total amount corresponding to 2/12ths of the total annual amount collected for the service, excluding the extension or renewal period.

Any error in an advertisement caused by NAVSA, the publisher, the printer or a third party cannot lead to its cancellation. The correction will be made as soon as possible in the subsequent catalogue or advertising products. No complaint will be accepted unless it is made in writing within 8 days of the date of insertion or publication online. Any delay, suspension or cancellation of the advertisement due to technical failures inherent to the functioning of the Internet network, outside NAVSA and beyond its control, cannot be grounds for refusal of payment, even partial, on the part of the advertiser or its agent, nor can it give rise to a right to a new advertisement at NAVSA's expense or to compensation, in any form whatsoever, for the advertiser or its agent.

NAVSA cannot be held responsible for accidental or deliberate damage caused to the advertiser by third parties due to or through their connection to the Internet.

The advertiser waives any recourse against NAVSA or a third party, due to loss, destruction, damage or prejudice resulting from the interruption or disruption of the Activity, caused directly or indirectly, consisting of or resulting from the failure of any computer, data processing equipment, multimedia microcircuit, operating system, microprocessor (computer chip), integrated circuit or similar component, or of any software, whether or not it is owned by NAVSA. In accordance with the French Data Protection Act No. 78-17 of 6 January 1978, the advertiser has the right to access, modify, rectify and delete any of its personal information. To exercise this right, the advertiser must contact NAVSA. In accordance with press and publication practice, NAVSA is free to refuse the insertion of an advertisement without having to justify its refusal.

Positioning is allocated according to the booking dates of the advertisers. Invoices are drawn up according to these booking dates and must be paid on receipt. In the event of an advertiser using an agency commissioned by it, the invoice will be sent to the agency with a copy to the advertiser.

The advertisements are payable at 50% of the amount including VAT on delivery of the order form and the balance on receipt of the invoice.

Failure to pay on the due date shall mean that the entire debt becomes immediately payable along with a fixed indemnity, as a penalty clause, of 10% of the amounts due and not paid. Any delay in payment shall entail the application of a late payment penalty at a rate equal to one and a half times the legal interest rate. The debtor in a situation of late payment shall be liable, as of right, for a fixed indemnity for collection costs of 40 euros. If the recovery costs incurred exceed 40 euros, NAVSA shall be entitled to ask the debtor to pay an additional indemnity, with proof of payment.

> IN THE EVENT OF A DISPUTE, THE PARIS COMMERCIAL COURT HAS SOLE JURISDICTION.

> > Any request for insertion implies acceptance of the above general conditions.



